

FBCS Admission Policies

A student may be admitted to FBCS **ONLY** after established requirements and conditions have been fulfilled. FBCS will begin accepting new student applications in February 2008. New Student Applications cannot be process until after the assessment and interview process is completed. Allow 3-4 weeks for application process.

To be considered as a **candidate** for admission to FBCS, a prospective student and their parents should:

1. desire an education that teaches a Biblical Worldview.
2. be the appropriate age of the class registered for by September 1.
 - Students enrolled in 2-year classes cannot bring comfort items to school.
 - 2-year students must be able to climb stairs and manage utensils and a regular cup independently.
 - 2-year students cannot attend Lunch Bunch.
 - Students enrolled in 3-year classes must be completely potty trained.
 - Students enrolled in 4-year classes must be able to use a pencil, scissors and crayons and know 4 colors, 2 letters and 2 shapes.
 - K5 Elementary students must be 5 by September 1.
 - 2 year through 1st grade must use age appropriate language, physical skills and listening skills.

2nd through 5th graders should:

1. Score higher than a 50 percentile on the areas of reading and math of a standardized test. This test has to have been administered to the student within the last twelve months or it will be administered by FBCS staff.
2. No recent history of behavioral issues.
3. Must be able to properly hold and use pencil, crayons and scissors.
4. Must have age appropriate language use, physical skills, and listening skills.

Requirements for admission to FBCS requires, but is not limited to:

1. having attended (for all returning and prospective parents) a Partner Meeting. At least one parent from each family must attend.
2. having attended (for prospective parents) an Open House or Individual Tour or both.
3. having a completed FBCS application with all appropriate signatures of both custodial parents, especially on the Statement of Faith agreeing to support the Biblical worldview of FBCS.
4. having a copy of an official birth certificate, unless already on file.
5. having a copy of immunization record – GA Form 3231, unless already on file.
6. a copy of the certificate of ear, eye and dental examination for K5- 5th grades – GA Form 3300, unless already on file.
7. having a copy of custody papers if issued by court, unless already on file.
8. having paid the application fee (non-refundable), which is not deposited until admission letter is mailed.
9. 2nd through 5th graders providing an average or above score on the Otis-Lennon test administered by the previous school (within last twelve months) or it will have to be given as part of the entrance test.
10. K5 through 5th graders providing all previous report cards, comments, conduct, standardized test scores, other test results, portfolios, and behavioral records for

- review. Also, submit any other testing or evaluations for giftedness or learning differences on the student.
11. Completing successfully the entrance assessments (with 80% accuracy) and parent interview.
 12. 1st through 5th graders having appropriate grade level reading, writing, and math skills as determined by entrance test (must pass with 80% accuracy).
 13. have strong recommendations from the previous school.

Conditions for admissions

1. Each new student will be admitted under probation for 30 school days.
2. FBCS does not have the staff/equipment or materials to adequately meet the needs of students with severe learning, behavioral, or developmental difficulties; therefore, final acceptance of students and grade level placement will be determined by the administration, testing procedures, and education and disciplinary records.
3. Preschool and elementary school years are discovery years of behavioral and learning difficulties. We will work with you and your child as much as possible. Our curriculum is more challenging than many others; therefore, average and above average children will usually find success (not necessarily all A's) at FBCS unless a behavior or learning difficulty is severe. We reserve the right to deny admittance or to discontinue enrollment if the student's best interest is not served by FBCS. If admittance testing and observation indicates that a student may not be able to keep up with the projected class, then tutoring, professional testing or retention may be advised.
4. At FBCS, we recognize that each person is a God-created individual. First Baptist Christian School admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It doesn't discriminate on the basis of race color, national or ethnic origin in administration of its educational policies, admissions policies, and other school-administered programs.
5. In cases of legal custody, FBCS communicates with the primary custodial parent unless otherwise ordered by the court.

Procedures of admissions:

1. Parents should complete the application form (one per student) along with the requirements of number 1- 10 above.
2. Parents will choose which parent should attend one of the several Partner Meetings before admissions may be completed to receive your Partner Certification.
3. Present the completed application packet:
 - for returning students – no earlier than February 1, 2007 in morning carline. If you do not have any of the required materials in requirements 1-10 then your packet will be processed after receipt.
 - for prospective students –no earlier than February 8, 2007 to the Reception Desk of FBCS. If you do not have any of the required materials in requirements 1-9 then your packet will be processed after receipt.
4. Just before presented the application for processing, prospective parents should disburse the previous school recommendation forms. A stamped envelope addressed to First Baptist Christian School should be included with each recommendation form. All recommendation forms are to be completely confidential; therefore they should be faxed or mailed by the reference to FBCS and not included with the application.
5. The foremost purpose of assessment is to determine if FBCS can meet the academic needs of prospective student.
 - Preschool prospects will participate in a readiness assessment, which involves games and interaction with others. Trained staff will observe developmental skills of the prospect. During the assessment the parent (or guardian) will be located in the same room to complete a questionnaire and answer some questions from an administrator.
 - K5 prospects will participate in an assessment of developmental skills and basic academic skills. During the assessment the Parent (or guardian) will be in a nearby room to complete a questionnaire and answer some questions from an administrator.
 - Prospective 1st through 5th graders will be tested with the Stanford Achievement Test in math and reading in addition to a short writing assignment and oral reading observation. Work habits are observed. During the assessment the Parent (or guardian) will be in a nearby room to complete a questionnaire and answer some questions from an administrator.
 - Prospective 4th and 5th graders will be tested, additionally with the Otis-Lennon School Ability Test.
6. On the day of assessment, an appointment will be scheduled for a personal interview with the Principal of FBCS. The purpose of the interview is to get to know the family and the student and to answer any remaining questions.
7. The admissions committee (involving the Principal and at least 4 of the 6 administrative staff) will meet to review applications after testing and interviews

are completed. Parents will be notified by mail of status of application shortly after the interview is completed. The decision of the admissions committee is final.

Timeline:

- Open Houses
- Partner Meetings
- February 1 acceptance of returning student applications. On February 8 the timeline for returning students and prospective students become one. There will be no priority given to returning students.
- February 8 acceptance of prospective student applications
- February 8 returning student status letters will be mailed if all materials have been enclosed.
- Assessments of prospective students
- March 3 first group of prospective student status letters will be mailed if all materials have been enclosed.
- March 24 second group of prospective student status letters will be mailed if all materials have been enclosed.
- April 14 third group of prospective student status letters will be mailed if all materials have been enclosed.
- Future dates will be announced on April 14.